



ST. BERNARD CATHOLIC SCHOOL

Making Christ present in all we say and do

New Student Packet

2026-2027 Tuition Rates

	One Child	Two Children	Three Children	Four+ Children
In-Parish	\$3,250	\$5,850	\$7,800	\$9,100
Non-Parish	\$3,900	\$7,150	\$9,525	\$11,100

Tuition may be collected by SMART Tuition with several payment options available. You must enroll to be eligible for a payment plan. Go to enrollwithsmart.com to set up automatic payments. If you are a returning family, completing your online registration will automatically re-enroll you in SMART Tuition.

Classroom fees are separate from tuition and will be collected at Back-to-School Night

Pre-K & K - \$145

Grades 1-7 - \$175

Grade 8 - \$185

**Classroom fees; Yearbook, planners, textbooks, technology, Bibles*,
classroom parties sponsored by Room Parents**

Registration Fee

The registration fee for Pre-K-8 is \$250 per student. However, if not paid before April 1st, the registration fee for families goes up to \$350 per student. This fee is payable at the time of registration and holds a spot for your child(ren). Students with unpaid registration fees will not be able to start school on August 13th.

The registration fee is non-refundable. If you are unable to pay the \$250 registration fee, please work with the business office to make arrangements to pay this fee. Call Rose Flores at 402-551-0269.

Discretion Statement

It has been determined the actual cost to educate a child at St. Bernard is over \$8,900 per year. The difference between this amount and the cost of tuition is supplemented by parish subsidy, Children's Scholarship, and other tuition assistance.

- If tuition is paid in its entirety on or before August 31, 2026, families will receive a 3% tuition discount.
- St. Bernard School retains the right to refuse admission to any student if the administration believes placement in St. Bernard will not meet the child's educational needs. Students who are admitted have a reasonable, well-founded hope of successfully completing the school's academic program and adhering to the school's discipline policies. In doubtful cases, students may be admitted on an interim basis.
- St. Bernard Catholic School may, in its sole discretion, refuse admission to any student or applicant.

Upon enrolling you will be asked to agree to the school's tuition/fees policy, as well as the discretion statement.

Financial Aid

If you require financial aid/tuition assistance, please contact the parish business manager, Rose Flores, at 402-551-0269

How to Enroll

Step 1:

- Go to a web browser and type in the URL bar: bit.ly/STBenroll
- OR go to stbernardomahaschool.org > Future Families > New Student Enrollment

School Code:1700

Step 2: Select "Register" to register an account with Sycamore School

St. Bernard Catholic Community

I already have an account

You already have an account if you have students enrolled at this school.

[LOGIN](#)

I need a new account.

You need a new account if you do not have students enrolled and have never applied for admissions.

[REGISTER](#)

Step 3: Complete the required fields and click "Submit"

Register for an account

Complete the following information to begin the account registration process.

First Name

Last Name

Email

[SUBMIT](#)

[RETURN TO LOGIN](#)

Step 4: Open a new tab, and go to your email, select the email from Sycamore School, select "Complete Registration"

Sycamore school

Hi Emily Finley,

You've taken the first step in creating an account for Admissions at St. Bernard Catholic Community. Complete your registration to begin applying for admission.

[Complete Registration*](#)

*The link will expire in 48 hours.

Step 5: Fill in your family information, create a password, and agree to the terms of service.

Create an account for your family

Family Contact 1

First Name Emily

Last Name Finley

Address

City

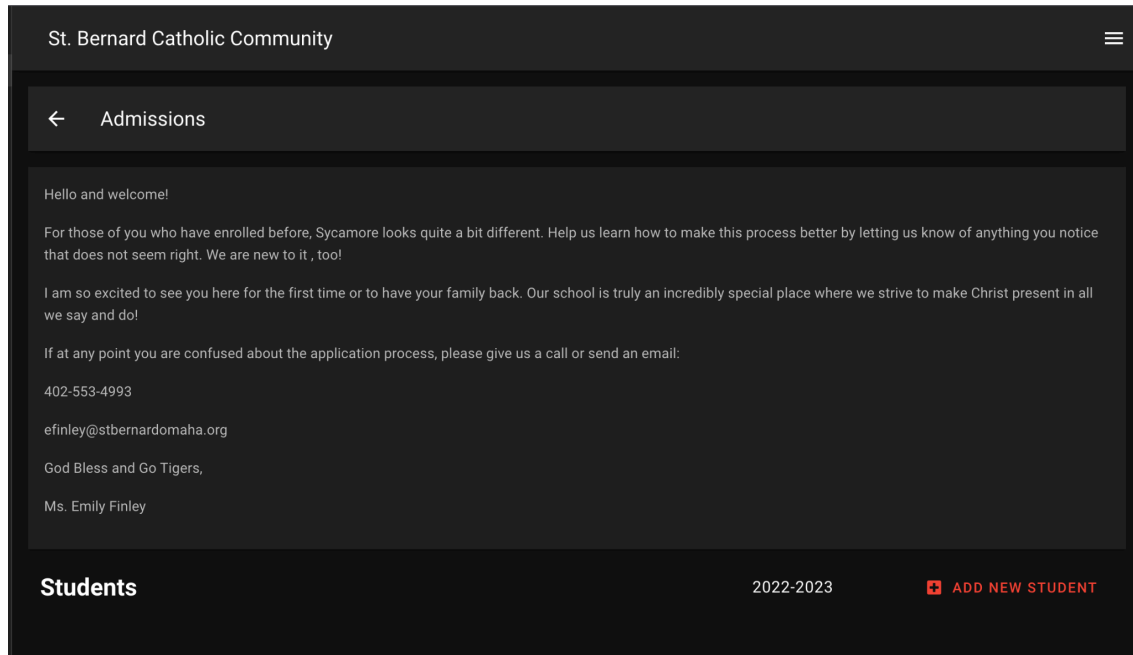
State ZIP

Cell Phone

Email info@stbernardomaha.org

Relationship

Step 6: Select “Add New Student” and then follow the on-screen prompts to enroll your student.



If at any time you need help with this process, feel free to call us! 402-553-4993

How to Enroll

How do I Login to Sycamore?

1. Go to <http://sycamoreeducation.com>. Click “Login.”
2. The School ID is 1700. Usernames and passwords are given to parents by the principal or a principal-designated staff member.

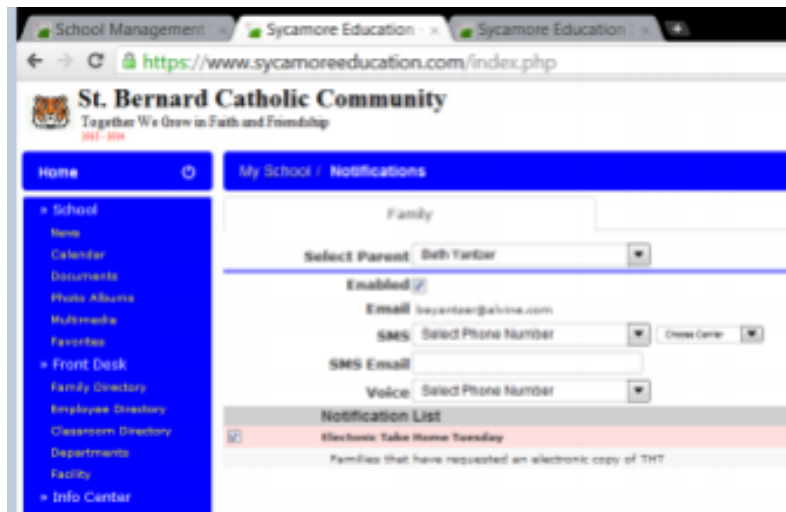


3. Your Home screen will look like this:



Can Sycamore Notify Me Through Email or Text?

Yes. To receive information via email, phone, or text, click on “My School,” then click on “Notifications.” The Notification screen will appear. Select the parent for whom you are setting the notifications. Complete the following screen shot. **Then, in the upper right-hand corner, click on UPDATE (not shown below).**



How do I Post my SPIRIT Hours to Sycamore?

1. Go to <http://sycamoreeducation.com>. St. Bernard School ID is 1700. If you do not know your User ID and password, contact the principal.
2. Sycamore opens to the St. Bernard’s home page. Go to **My School** and select **Service Logs**.
3. Select **New Log** in the top right-hand corner.
4. Enter the date of the event and the number of hours. Use the pull-down menu to select the appropriate opportunity. If it is not listed, select “Other” and provide a description in the **Notes** field. The description is needed when selecting “Other” for approval of the SPIRIT hour(s).
5. Press **Submit**. Log out of Sycamore.

How Do I Find My Child's Grades in Sycamore?

On the top right hand side, you will see a Student Picture. Click on the picture, and it will bring up your **"My Student's Dashboard."** Click on the **"Grades,"** and it will pull up the recent grades posted to Sycamore. To see the report card each quarter, you can go to the **"Documents"** section, and you will see all Past Report Cards and Yearly Attendance Reports. To see the current attendance reports, click on **"Attendance,"** and you will see the attendance record.

You can also access this information from the right hand panel by clicking on **"My Family"** then clicking on **"Students."** The students will be listed and then click on the student **"Code"** for whom you want to see the information

Is There a Family Directory in Sycamore?

Yes. Go to **"Front Desk"** on the left side, then click on **"Family Directory."** At the top, click on the letter of the alphabet of the family's last name. This will provide you with the contact information of all families with the last name beginning with the letter you selected who gave authorization to share their contact information.

If you want the family contact information (address and phone number) of just your child's grade, click **"Front Desk."** Then, click **"Classroom Directory."** Click on your child's grade. Click on **"Front Desk."** Then, click **"Directory."**

Where do I find our Cafeteria Balance?

Go to **"My School,"** and then click on **"My Accounting."** Select **"Cafeteria,"** and then **"Account."** Your account balance displays on the right side of the screen. You will receive an electronic notification when your cafeteria/lunchroom balance falls below \$5.00.

New Student Checklist

Forms to Submit to School or Upload to Sycamore

- O.P.S Form
- Immunization Records
- Copy of Baptism Certificate (if Catholic)
- Copy of Birth Certificate
- Record Release Form (if transfer student)
- Physical for Kindergarten and 7th grade
- Parental Consent to use Google Workspace for Education
- Student Information Form
- VNA Health Update Form
- Handbook Acknowledgment Form

Financial Aid

- Children's Scholarship Fund (K-8) apply online by visiting www.csfomaha.org
- Call our business manager, Rose Flores, for more information on financial aid. 402-551-0269

Tuition Payment Plan

- Enroll in SMART Tuition for monthly automatic deductions. www.enrollwithsmart.com **OR**
- Pay tuition in full by August 31st and receive a 3% discount
- Sign the Tuition Agreement in Sycamore

DiGiorgio's School Uniforms

- Items purchased will direct ship to your residence -or- you may pick up directly at the Millard location.
DiGiorgio's – 11419 Q St, Omaha NE
- DiGiorgio's Store link- [Click here!](http://omahauniforms.itemorder.com/shop/home/)
(<https://omahauniforms.itemorder.com/shop/home/>)
- Girls options include: plaid jumper, plaid skort, plaid skirt, navy skort
- Boys options include: flat front navy shorts, flat front navy pants
- Unisex options include: wine polo shirt, wine v-neck cardigan, grey crewneck sweatshirt, ¼ zip grey sweatshirt